#### HOSPITAL AUTHORITY OF ALBANY-DOUGHERTY COUNTY

#### MINUTES OF THE AUGUST 18, 2022 MEETING

#### (Open Session)

#### Attendees:

Authority Board Members: Joel Callins, Dr. Jim Hotz, Dorothy Hubbard, Clinton Johnson, Ferrell Moultrie, Glenn Singfield, Sr., Nyota Tucker, and Joel Wright

Authority Legal Counsel: Tommy Coleman

Those Present on Behalf of Phoebe Putney Memorial Hospital, Inc.: Joe Austin (PPMH CEO), Dawn Benson (PPHS General Counsel), Dr. Eddie Black (PPMH Interim CMO), Jessica Castle (PPHS CEMO), Brian Church (PPHS CFO/CAO), Dr. Dianna Grant (PPHS CMO), Lori Jenkins (PPHS Director, Planning/Strategy), Felicia Lewis (Board Coordinator), Mark Miller (PPHS Data Analyst), Ben Roberts (PPHS PR Manager), Darrell Sabbs (PPHS Community Benefits), Scott Steiner (PPHS President & CEO)

Other Attendees:

#### Absent Authority Members: Dr. Chirag Jani

#### **Open Meeting and Establish a Quorum:**

Chair Singfield called the meeting to order at 7:34am in the Willson Board Room at Phoebe Putney Memorial Hospital. Mr. Singfield thanked all Members for their attendance and participation and he observed that a quorum was present.

#### Approval of the Agenda:

The proposed Agenda had been previously provided to the Authority Members and a motion to adopt the proposed Agenda for the meeting was made by Ms. Hubbard and seconded by Mr. Callins. A copy of the Agenda as adopted is attached.

#### Approval of the Minutes:

The proposed Minutes of the May 19, 2022 open session meeting of the Authority and the special called meetings on July 14, 2022 and July 27, 2022 had likewise been provided to Members prior to this meeting and the same were considered for approval. Mr. Callins made a motion and Mr. Ferrell seconded the motion, to approve the Minutes as previously provided. The motion passed unanimously by vote of all Members.

#### Community Health Needs Assessment Update:

Ms. Lori Jenkins presented the Community Health Needs Assessment (CHNA) priorities for 2023-2025. She stated that community benefits are programs or activities that provide treatment and/or promote

health and healing as a response to identified community needs. Ms. Jenkins reported on the four major health issues facing our community today:

- 1) Mental Health, Alcohol & Drug Use, Injury & Violence;
- 2) Birth Outcomes & Reproductive Responsibility;
- 3) Diabetes Management & Prevention; and
- 4) Cancer Prevention and Treatment.

The Members engaged Ms. Jenkins and other Phoebe staff members in questions and discussion. A copy of Ms. Jenkins' presentation is attached to these Minutes.

#### **Financial Reports:**

Mr. Church presented and reviewed an interim financial report for the Authority's current fiscal year through June 30, 2022 and a Proposed 2023 Budget for the Authority. Copies of the Authority's Financial Statements as presented by Mr. Church and the 2023 Proposed Budget are attached. A motion was made by Mr. Johnson, seconded by Ms. Hubbard to approve the 2023 Budget for the Authority. The motion passed unanimously by vote of all Members.

Mr. Church presented the FY2022 Operating and Capital Budget for the Hospital. The Members engaged Mr. Church in discussion and questions with Commissioner Johnson thanking Phoebe for its VPILOT payment. A copy of Mr. Church's presentation is attached to these Minutes.

#### PPMH, Inc. CEO and Operational Reports:

Mr. Austin provided an update on current COVID-19 conditions at Phoebe Main. He presented PPMH COVID-19 data for admissions, admissions per day, average daily census, and number of COVID deaths.

Mr. Austin reported on the \$1million in federal funding that will allow Phoebe to purchase, outfit, and operate two additional mobile wellness clinics. The mobile units will help improve access to healthcare and health education in rural areas and underserved communities throughout southwest Georgia. Mr. Austin also reported on the Men's Health Fair held June 18<sup>th</sup> at Albany State. Ms. Tucker asked if the participants are followed up on after the event. Dr. Grant and Mr. Sabbs reported on the continuum of care. Dr. Grant noted that more details will be provided at a later meeting once data has been collected.

Mr. Austin also reported Phoebe received an "A" Leapfrog Hospital Safety Grade for Spring 2022 which is the hospital's sixth straight top safety grade. Mr. Austin also provided an update on the emergency center project expansion as well as an update on the long-term acute care hospital to be placed at Phoebe North.

Mr. Steiner recognized Mr. Austin for his service to Phoebe as this is Mr. Austin's last Authority meeting due to his retirement August 31, 2022.

A copy of the CEO and Operational report as presented is attached to these Minutes.

#### **Closing of the Meeting:**

A motion was made by Mr. Callins, seconded by Mrs. Hubbard to close the meeting for the purposes of: (i) engaging in privileged consultation with legal counsel; (ii) to discuss potentially valuable commercial plans, proposals or strategies that may be of competitive advantage in the operation of Phoebe Putney Memorial Hospital or its medical facilities, or (iii) to discuss confidential matters or information pertaining to peer review or provided by a peer review organization as defined in O.C.G.A.§31-7-131.

Chair Singfield polled each individual Authority Member present with respect to his or her vote on the motion and the vote of each of the Members is shown below, with no Member opposing:

Glenn Singfield, Sr.	Yes
Joel Callins	Yes
Dr. Jim Hotz	Yes
Dorothy Hubbard	Yes
Clinton Johnson	Yes
Ferrell Moultrie	Yes
Nyota Tucker	Yes
Joel Wright	Yes (Mr. Wright departed the meeting at this time)

The motion having passed, the meeting closed.

#### **Open Session Reconvened:**

Following unanimous vote of all Members in attendance at the conclusion of the Closed Session, the meeting reopened.

#### Adjournment:

There being no further business the meeting was adjourned.

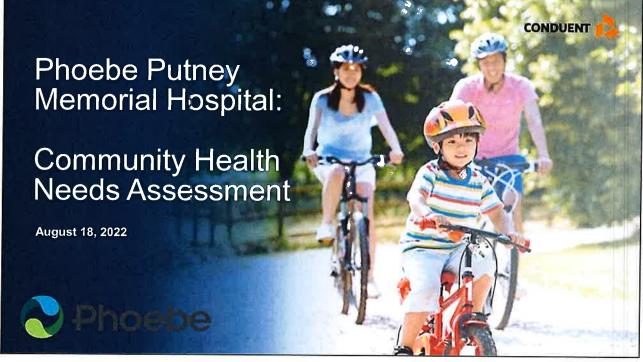
# Minutes Approved by the HOSPITAL AUTHORITY OF ALBANY-DOUGHERTY COUNTY on November 17, 2022

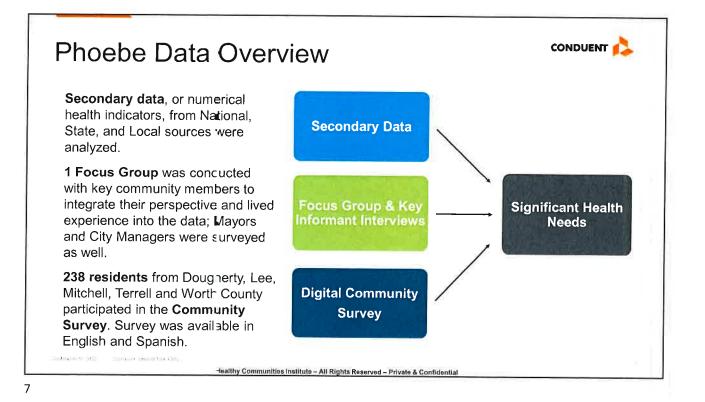
### HOSPITAL AUTHORITY OF ALBANY-DOUGHERTY COUNTY, GEORGIA OPEN SESSION MEETING AGENDA Thursday, August 18, 2022 7:30am

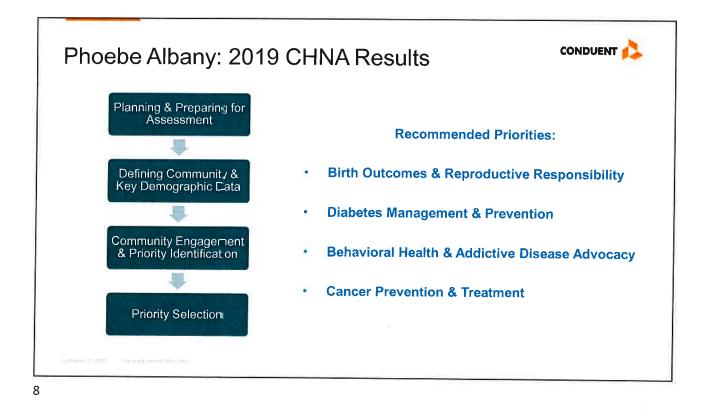
Willson Board Room / Phoebe Putney Memorial Hospital

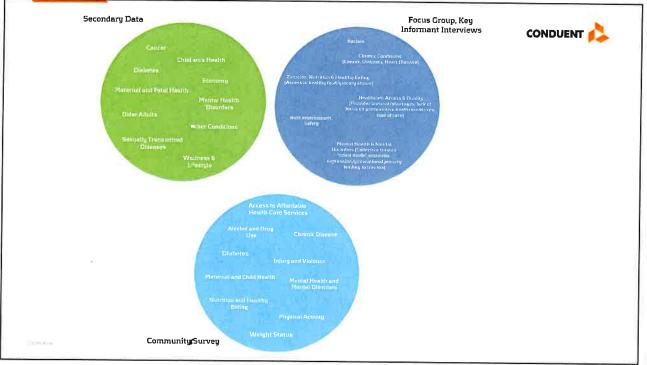
١.	Open Meeting and Establish Quorum	Glenn Singfield, Sr., Chair
11.	Consider Approval of Agenda (draft previously provided to Members)	Glenn Singfield, Sr., Chair
<b>III</b> .	Speaker Appearances (if appl cable)	Glenn Singfield, Sr., Chair
IV.	Consideration of Open Session Minutes of May 19, 2022, July 14, 2022, and July 27, 2022 (draft previously provided to Members)	Glenn Singfield, Sr., Chair
v.	Community Health Needs Assessment Update	Lori Jenkins / Mark Miller
VI.	Financial Reports A. HAADC Financial Update B. HAADC Budget Presentation for 2023 <i>(Requires HAADC Approval)</i> C. PPMH 2022 Budget Presentation	Brian Church
VII.	Phoebe Putney Memorial Hospital, Inc. CEO and Operational Reports	Joe Austin
VIII.	Consideration of Vote to Close Meeting for Executive Session	Glenn Singfield, Sr., Chair
IX.	Additional Business	Glenn Singfield, Sr., Chair
х.	ADJOURNMENT	

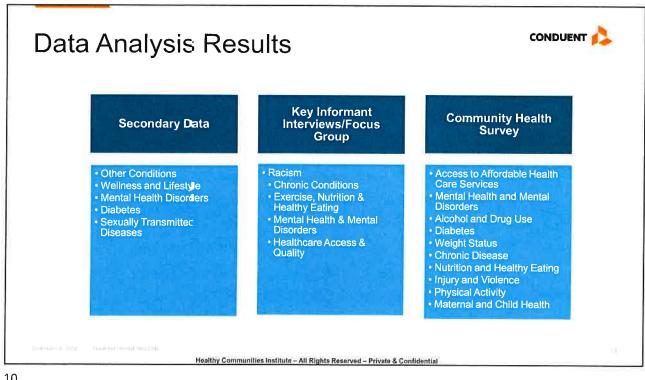
#### Scheduled HAADC Meeting Dates November 17, 2022





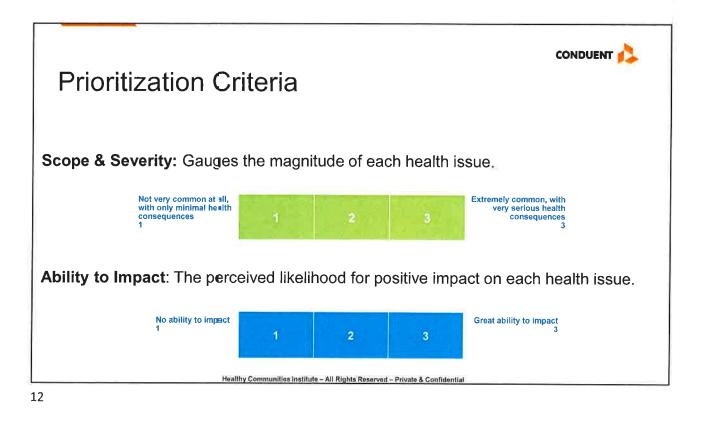


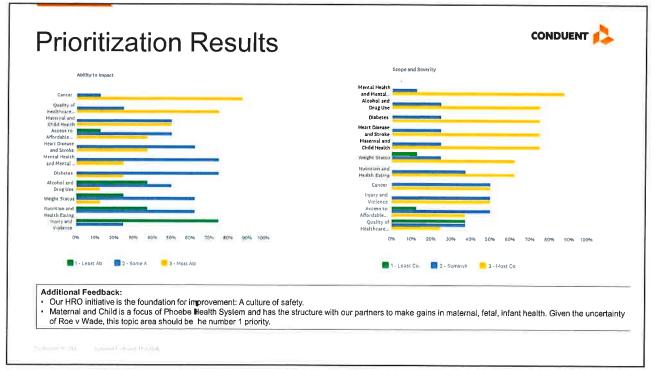


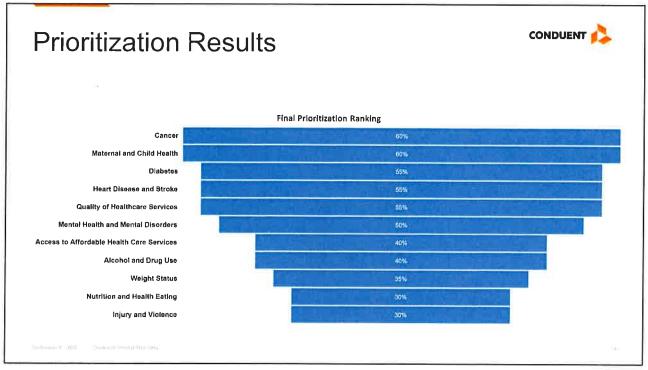


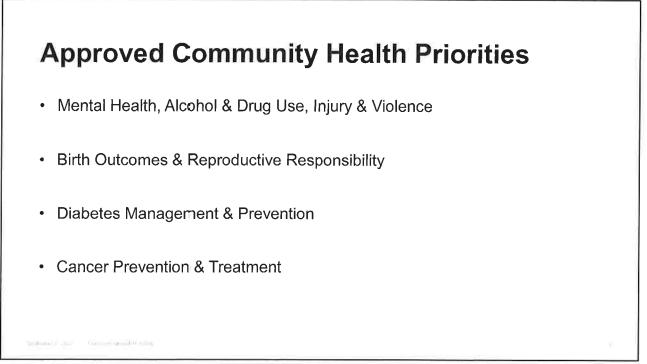












### HOSPITAL AUTHORITY OF ALBANY-DOUGHERTY COUNTY, GEORGIA

Financial Statement Update June-2022 YTD Financials Fiscal Year 2022 August 18th Authority Meeting

BALANCE SHEET		
6/30/22		
ASSETS		naudited ne 30, 2022
Current Assets:		
Cash and cash equivalents	\$	103,782
Assets limited $\varepsilon$ s to use - current		
Patient accounts receivable, net of allowance for		
doubtful accounts		2
Supplies, at lower of cost (first in, first out) or market Other current assets		
Total current assets		103,782
Property and Equipment, net		÷
Other Assets:		
Goodwill	14 <b></b>	÷
Total other assets		
Total Assets	8	103,782

6/30/22		
		naudited ne 30, 2022
LIABILITIES AND NET ASSETS		
Current Liabilities Accounts payable		
Accrued expenses		1,131
Estimated third-party payor settlements		
Deferred revenue		<u>.</u>
Short-term oblogations	-	
Total current liabilities	<u></u>	1,131
Total liabilities		1,131
Net assets:		
Unrestricted		102,651
Total net assets		102,651
	-	100,001
Total liabilities and net assets	\$	103,782

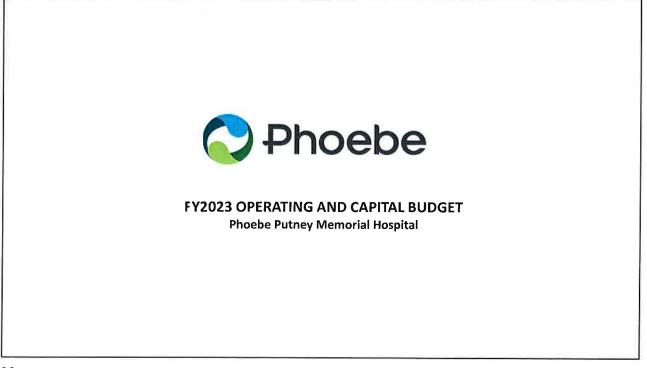
STATEMENTS OF REVENUES, EXPENSES CHANGES IN UNRESTRICTED NET ASS	
6/30/2022 OPERATING REVENUE: Net patient service revenue (net of provision for bad debt) Lease Consiceration Total Operating Revenue	Unaudited June 30, 2022 20,000 20,000
OPERATING ENFENSES: Salaries and Wages Employee heal-h and welfare Medical supplise and other Professional services Purchased services Depreciation and amortization	18,953 674
Total Operating Expenses	19,627
Operating Loss	
NONOPERATING INCOME (EXPENSES): Gain in Long "erm Lease	-
Interest Expense	340
Total Nonoperating Income	
EXCESS CF REVENUE OVER EXPENSE	373

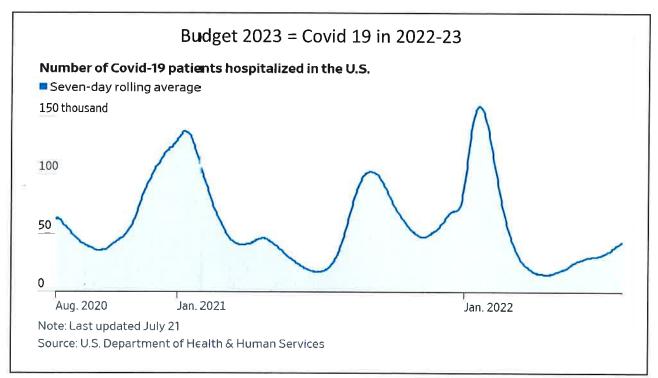
# Hospital Authority of Albany-Dougherty County

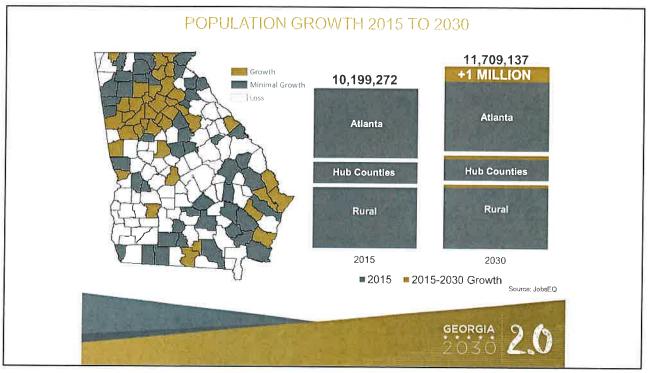
Fiscal year 2023 Budget

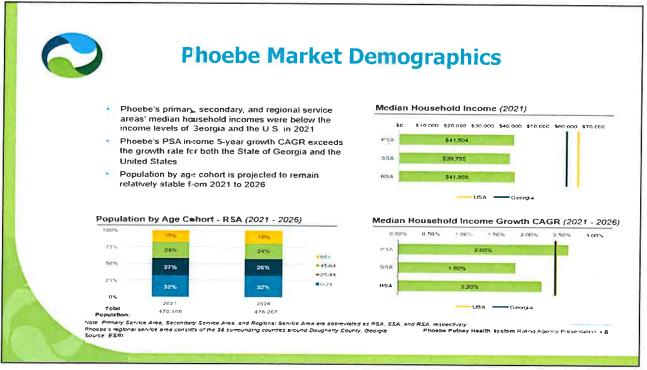
Approval Needed

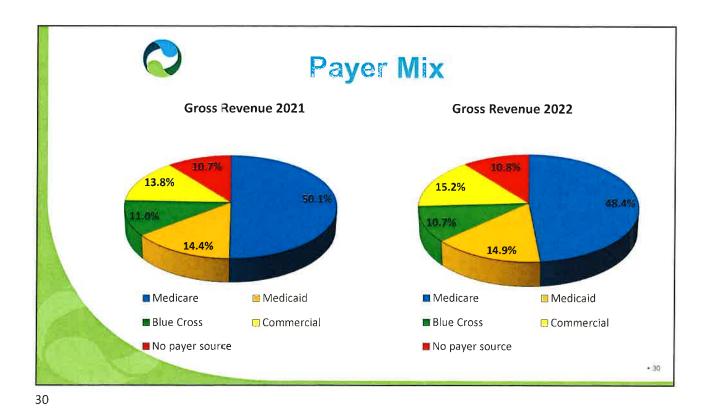
Proposed Oper Fiscal Year Endin		
	Budget FY 2023	Projection July YE FY 2022
OPERATING REVENUE:		
Net patient service revenue (net of provision for bad debt) Lease Consideration	50,000	30,000
Total Operating Revenue	50,000	30.000
OPERATING EXPENSES: Salaries and Wages Employee health and we fare Medical supplies and other Professional services Purchased services Depreciation and amortization	49,000 1,000	29,000 875
Total Operating Exp. nses	50,000	29,875
Operating Gain/Loss		125
NONOPERATING INCOME (EXPENSES):		
Gain in Long Term Lea≈e Interest Expense	*	5
Total Nonoperating Encome	*	<del>1</del> 2
EXCESS OF REVENUE OVER EXPENSE		125



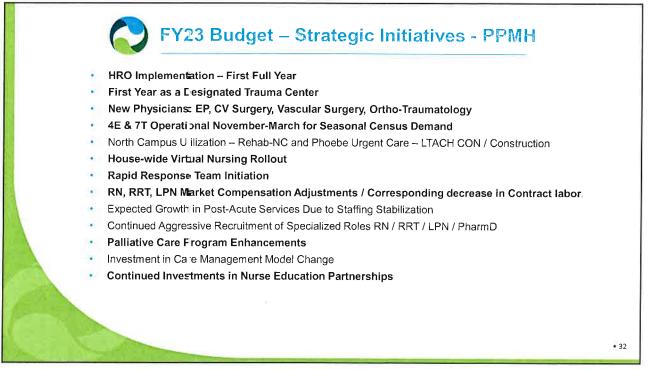


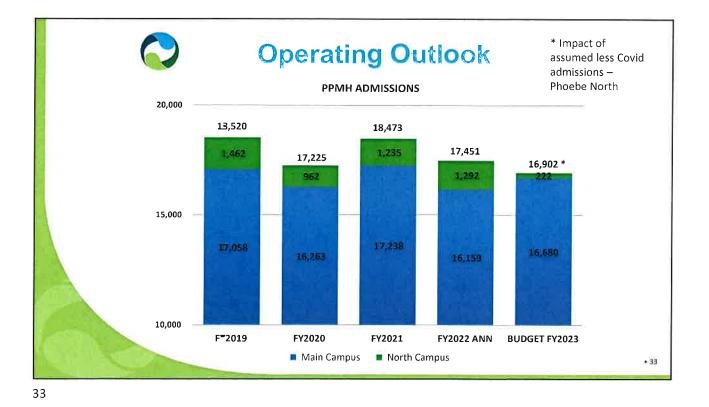


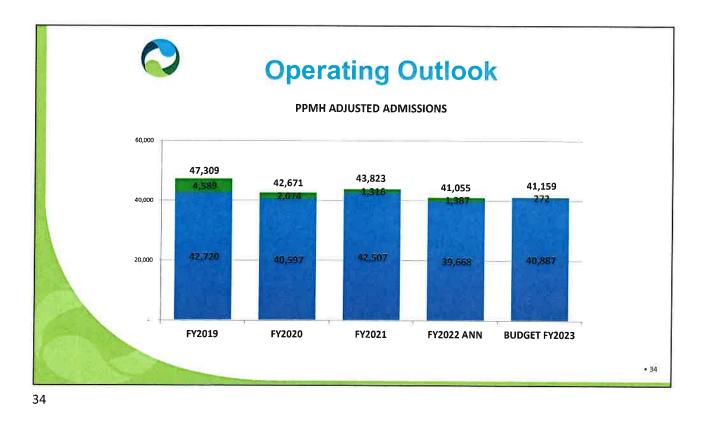


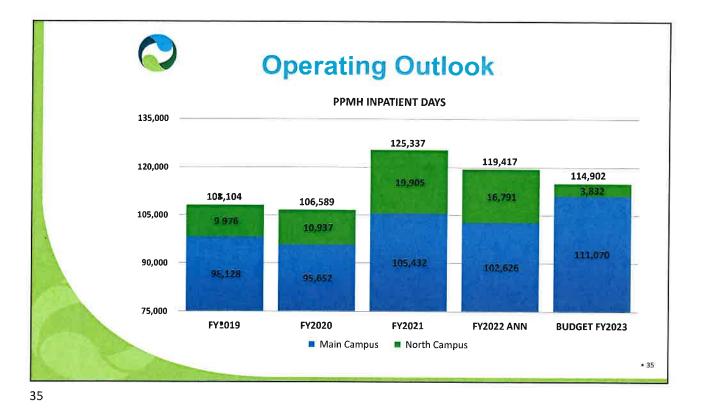


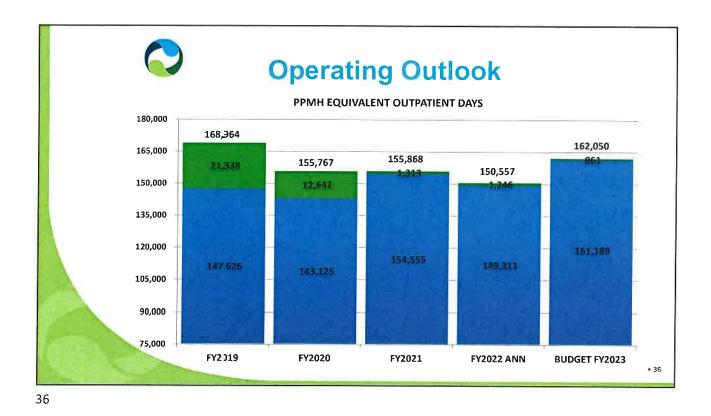
**Market Forces Driving Costs & Reducing** Reimbursement Contract Staffing expense has increased dramatically throughout FY22. Nursing recruitment/retention and cost has been an ongoing challenge across Georgia and the country as nurses age and retire Assistive personnel (CNA, techs) recruitment and retention Drug Cos: Increases Lack of Medicaid Expansion in Georgia Georgia is one of the states with highest uninsured % and lowest . rein bursed Medicaid program. Gecrgia has forgone Billions of Dollars in reimbursement since ACA passage Commercial Payer reimbursement shifts to "less costly" settings Government Payment Reductions (Medicare, DSH, 340B) Medicare population continued growth (Baby Boomers) Increased Administration Burdens/Cost/Regulations Annual Inflationary Increases for Salaries, Supplies, Utilities, etc. • 31



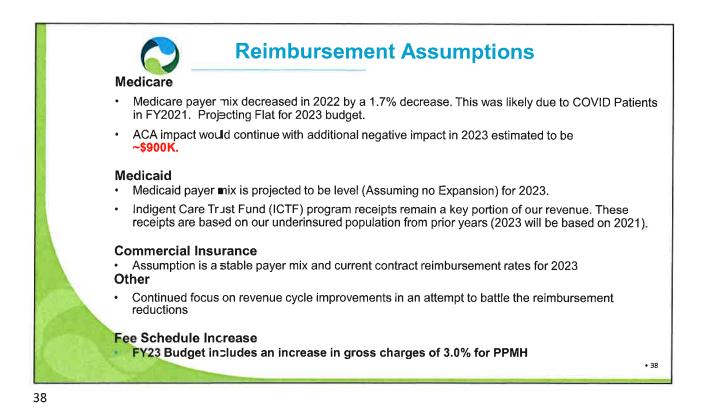


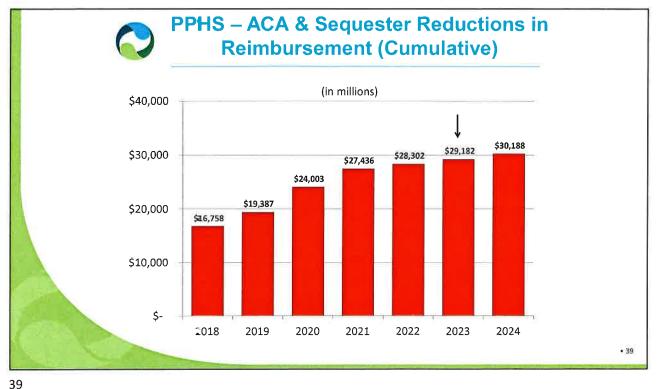




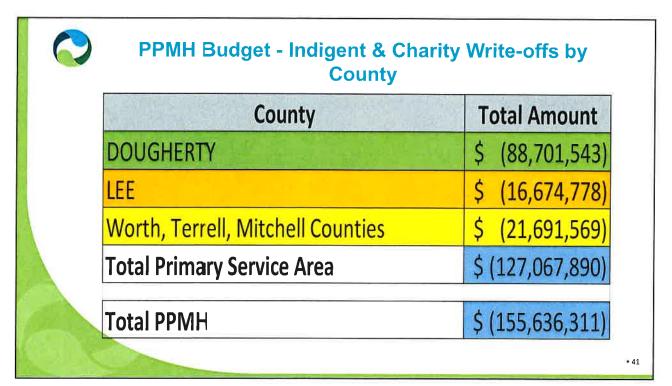


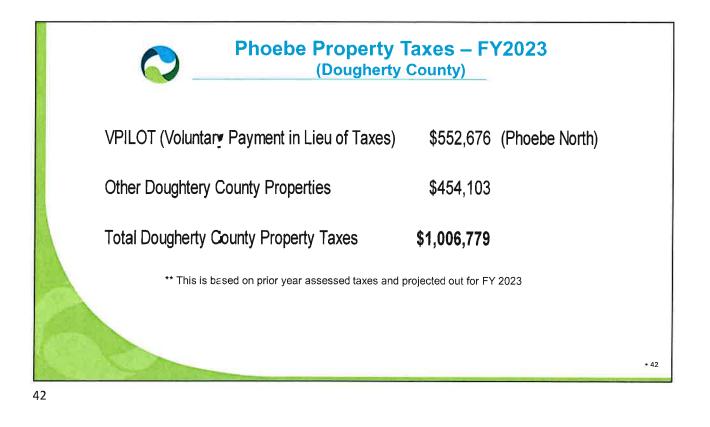
	$\bigcirc$		ting Ou PMH Statistic Overvi		
		FY2020	FY2021	FY2022 Annualized	FY2023 Budget
	Admissions Patient Davs	17,225	18,473 125,337	17,450 119,417	16,902 114,902
	Deliveries	2,152	1,990	1,949	2,037
	Surgeries	11,484	11,345	10,771	11,239
X	ER Visits	66,753	59,442	59,753	62,050
	FTE's	2,908	2,944	2,932	2,794
	FTE/AOB	4.02	3.70	3.84	3.66
		**Base	ed on June 2022 YTD An	nualized	

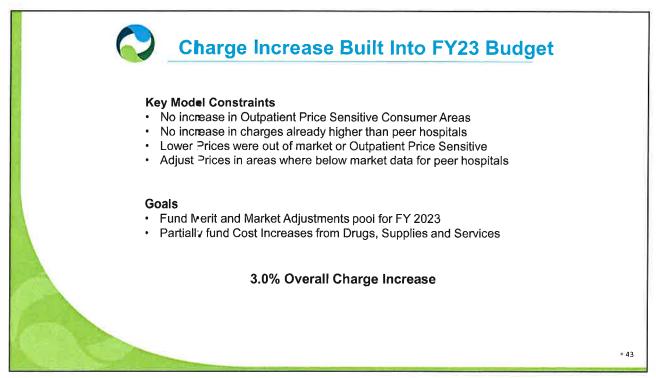


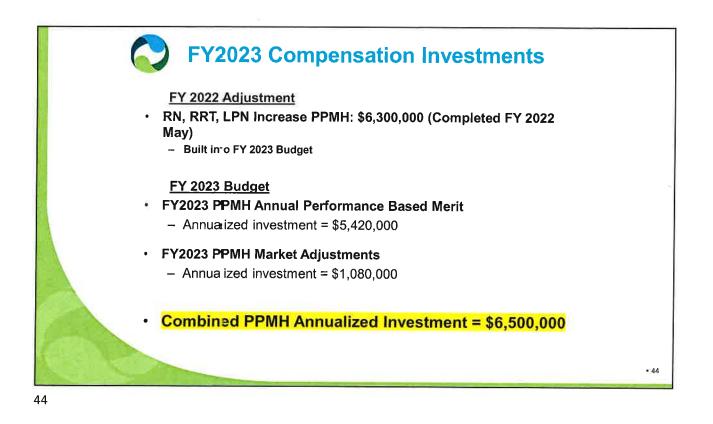


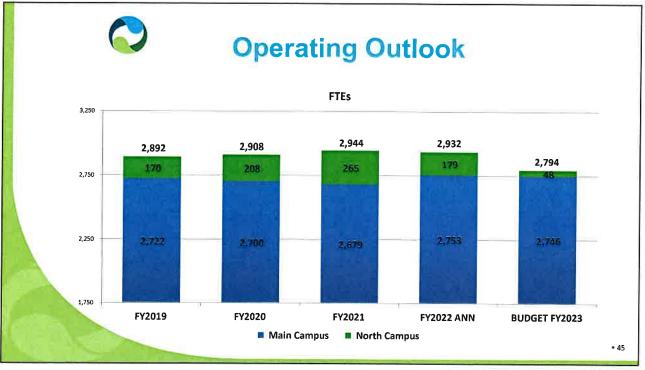
	e Paymen	t Limit and	Disprop	ortionate S	hare Hos	spital)
MEDICAID						
					<u>+</u>	
	2018	2019	2020	2021	2022	2023 Budget
UPL						
РРМН	5,511,403	6,375,910	6,494,557	9,158,854	6,951,751	6,900,000
Sumter	1,073,998	924,506	719,550	1,394,253	886,231	900,000
Worth	50,714	37,085	30,918	21,790	35,705	40,000
	6,636,115	7,337,501	7,245,025	10,574,897	7,873,687	10,840,000
	2018	2019	2020	2021	2022	2023 Budget
DSH		2013	2020	2021	\$	2025 Buuger
	6 007 000	4 700 040			-	
PPMH	6,897,901	4,729,243	3,777,221	4,875,075	3,219,677	3,900,000
Sumter	2,172,279	1,246,861	1,346,755	1,432,135	1,005,075	1,200,000
Worth	1,403,201	1,288,192	1,160,273	845,478	102,151	1,000,000
	10,475,561	7,264,296	6,284,249	7,152,688	4,326,903	6,700,000
Hospital CMO DPP	2018	2019	2020	2021	2022	2023 Budget
РРМН	*	9	14	*	8,033,765	6,000,000
PS		3			987,873	700,000
		4	72		9,021,638	6,700,000

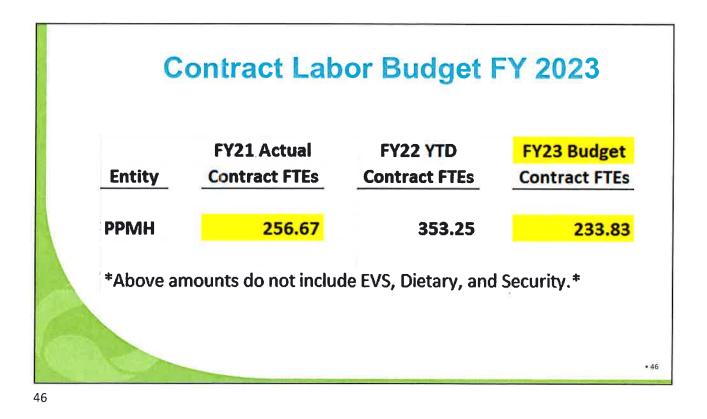












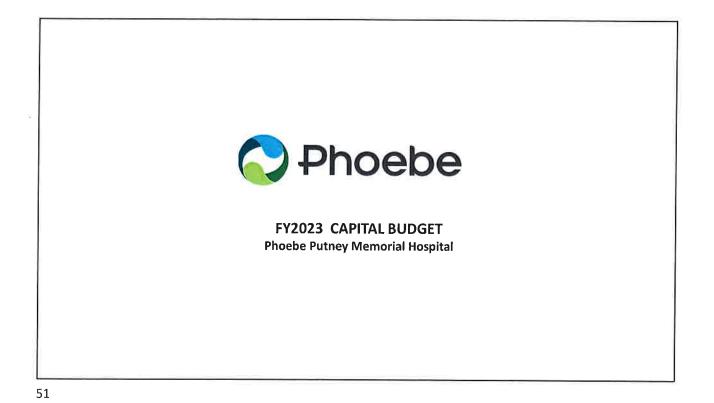
F		ating Outlo Ited Occupied Bec		
	Actual FY2021	Annualized FY2022	Budget FY2023	
РРМН	3.70	3.84	3.66	
6				• 47

			(In Thou	sai	nds)				
	CTUAL -Y2019	ACTUAL FY2020	<u>ACTUAL</u> <u>FY2021</u>		FY2022 ACTUAL	<u>FY2022</u> INUALIZED	% Change	BUDGET	% Change
Medical	\$ 44,429	\$ 44,256	\$ 44,830	\$	46,270	\$ 50,476	12.6%	\$ 49,643	-1.7
Life/Disability	\$ 1,147	\$ 1,361	\$ 1,260	\$	1,864	\$ 2,033	61.4%	\$ 1,513	-25.6
<b>Retirement Contributions</b>	\$ 7,469	\$ 8,051	\$ 5,821	\$	922	\$ 1,006	-82.7%	\$ 8,247	719.9
Emp Perform Incentive	\$ 2,330	\$ 1,380	\$ 2,077	\$	1,419	\$ 1,548	-25.5%	\$ 2,150	38.9
Vacation/Other Benefits	\$ 4,552	\$ 5,370	\$ 6,421	\$	5,286	\$ 5,767	-10.2%	\$ 5,018	-13.0
FICA	\$ 19,035	\$ 19,500	\$ 20,028	\$	20,028	\$ 20,841	4.1%	\$ 22,351	7.2
TOTAL BENEFITS	\$ 78,962	\$ 79,918	\$ 80,437	\$	75,789	\$ 81,671	1.5%	\$ 88,922	8.9

r	_	(In Ti	nous	ands)			
		Actual 2021	A	nnualized 2022		Budget 2023	Variance %
Gross Patient Revenue	\$	2,064,958	\$	2,017,746	\$	2,142,125	6.2%
Other Operating Revenue	\$	131,342	\$	61,025	\$	43,115	-29.3%
Deductions	\$	(1,454,308)	\$	(1,405,370)	\$ (	1,505,425)	7.1%
Net Revenue	\$	741,993	\$	673,401	\$	679,815	1.0%
Operating Expenses	\$	(702,194)	\$	(747,203)	\$	(676,168)	-9.5%
Operating Income (Loss)	\$	39,799	s	(73,802)	\$	3,647	104.9%
Investment Income	\$	4,499	s	5,032	\$	532	-89.4%
Net Income	\$	44,298	\$	(68,770)	\$	4,179	106.1%
Operating Margin %		5.4%		-11.0%		0.5%	

# **Financial Ratios - PPHS**

	A Moody's	A	YTD Annualized	
	Median (2020)	Audited FY 2021	6/30/22 FY 2022	Budgeted FY 2023
Profitability Ratios:				
Operating Margin	1.4%	5.9%	-9.73%	1.0%
Excess Margin	4.8%	20.27%	-7.77%	2.28%
Liquidity Ratios:				
Days Cash on Hanc	261.4	338.00	277.00	260.00
Cash to Debt	200.80%	260.40%	212.79%	221.27%
Capital Ratios:				
Debt to Capitalization	33.30%	24.33%	26.25%	25.46%
Debt to Cash Flow	3.00	3.76	3.64	2.21
Debt to Cash Flow Note: + = Ratios that should be - = Ratios that should be	above the Moody's r	nedian.	3.64	2.21

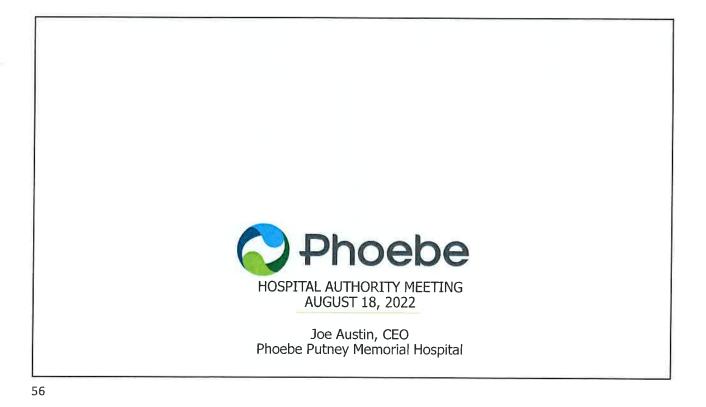


Project Name / Detail	<b>Estimated Costs</b>	Area
Surgical Services Perthouse Construction	3,383,257	Operating Room
Other Cardiology, RBPLACE end of Life Angio Suite	3,111,356	Angiography
Other Gl, GI DDC (Phase 1-3)	2,150,000	DDC
**Other Surgery, Intu <b>t</b> ive da Vinci Xi Robot System	2,062,000	Operating Room
General Renovation, North LTAC	1,508,445	Phoebe North
General Renovation, Phoebe East Renovation	1,350,000	(This is PPHS)
General Renovation, Zafeteria Renovation	1,250,000	Cafeteria
Other General Medical, Carlton Breast MBI	421,000	Carlton Breast Health Center
Other Cardiology, Replace older existing Cardiac Nuclear Camera	400,000	Cardiology
General Software, Meditech Ambulatory Expanse 2023 addition	400,000	IT
General Renovation, North Kitchen Abatement	400,000	Plant Ops - North
General Construction: Property Demo's - Not Associated with a project	350,000	Plant Ops - Off Campus
Fetal Heart Detector, Replacement Fetal Heart Monitors	320,349	Labor & Delivery
Chiller, Learn wellnes= Air cooled Chiller	275,000	Off Campus Building
Compressor, AHU 3C replacement	250,000	Phoebe Main - D Wing
Network, IDF Closet Upgrades	250,000	π
Interface, Interface Engine Uplift	250,000	IT
Server, Primara Expansion 100Tb	235,000	IT
Master Facility Plan, Energy Reduction Program	200,000	Plant Ops
General Software, Nuance Computer Added Physician Documentation	200,000	п
Other Pharmacy, IVX Workflow Software System-1/2 of initial cost	199,800	Phamacy
Ultrasound Unit, Ultresound Machine	190,000	Radiology
Server, HPe StoreOnce Expansion	180,000	г
Network, 3560 Data Center Top of Rack Switches	160,000	ІТ
Decentralize EKG Carts to the Nursing Units	156,742	Nursing

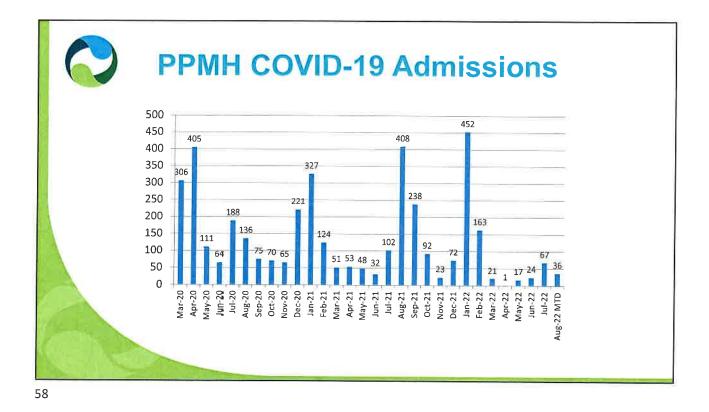
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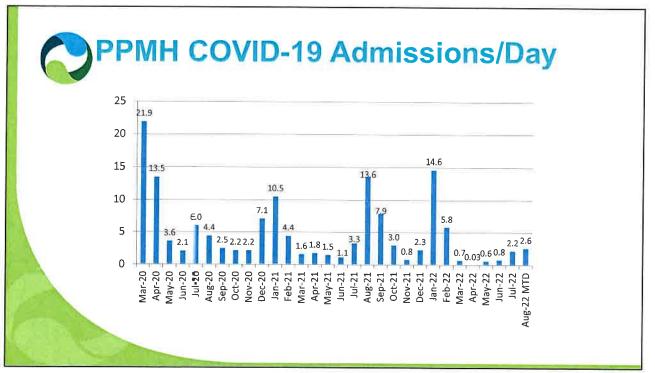
### FY2023 PPMH Capital Budget

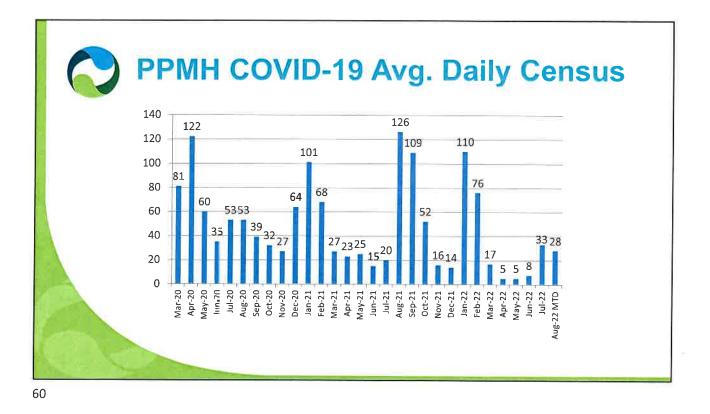
Project Name / Detail	Estimated Costs	Area
Compressor, Add Medical air compressor and replace air dryer	150,000	Phoebe Main
Guidance System, Nurse Call upgrade	140,000	Phoebe Main - 2E
Heater, Domestic Waier Heater- Replace	100,000	Phoebe Main
Server, VxRail Expansion	100,000	IT
Other IT, IS Contengency	100,000	п
General Construction, Roof replacements and Darins	96,000	Off Campus Building
Compressor, AHU #50	90,000	Phoebe Main
Other Pharmacy, Drug Diversion Al Program (Invistics)	89,000	Pharmacy
Computer, Dell Wyse 5010 Replacements	87,500	п
General Hardware, All Symple Time Clocks	75,000	л
Other Pharmacy, IVX Norkflow Software System-1/2 cost of system	65,000	Pharmacy
General Software, Mierosoft SQL Ent unlimited on 1 blade	65,000	п
General Hardware, 3EAR 8400 Expansion - Data Analytics	60,000	IT
Compressor, AHU's fer elevator penthouse	58,000	Operating Room
Other Engineering / Facilities, Front Auto Doors	50,000	Phoebe North
Other Surgery, PPMH OR Dumbwaiter	45,000	Operating Room
General Renovation, Crimmins House Roof	45,000	Off Campus Building
Network, PPMH Enterorise Network Core	40,000	IT
Other Pharmacy, Omnicell Profile Interface with Mosaiq	33,030	Pharmacy
Power Supply, AHU 1. (south expansion csp)	30,000	Phoebe Main
Power System, Lawn Equipment	30,000	Plant Ops
Server, UCS Chassis Fabric Interconnects	30,000	IT Í
General Software, VM ware Site Recovery Manager	25,000	IT
Other Pharmacy, Mec tech IVX workflow Interface	24,100	Pharmacy
Other Pharmacy, Refrgerator Replacement	23,200	Pharmacy
Other Pharmacy, Mosaiq IVX Workflow Interface	12,172	Pharmacy
Heating Unit, Heating hot water piping on roof	10,000	Phoebe North
Contingency	2,000,000	
ALC: NOT THE REPORT OF THE REPORT	\$ 23,325,951	

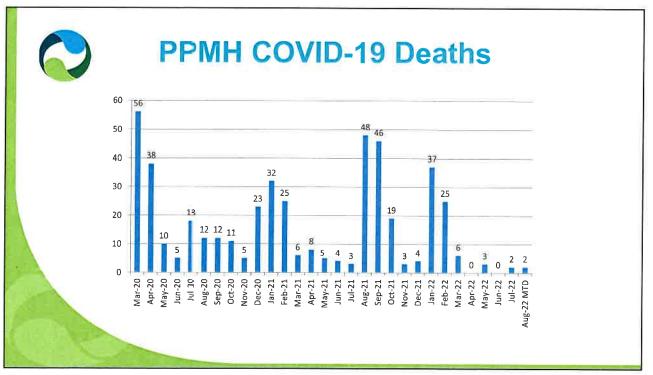


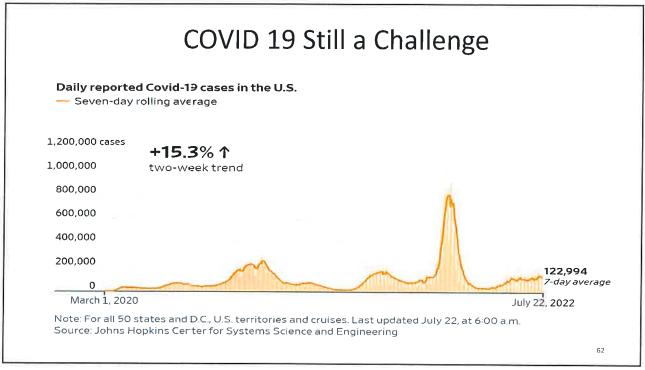


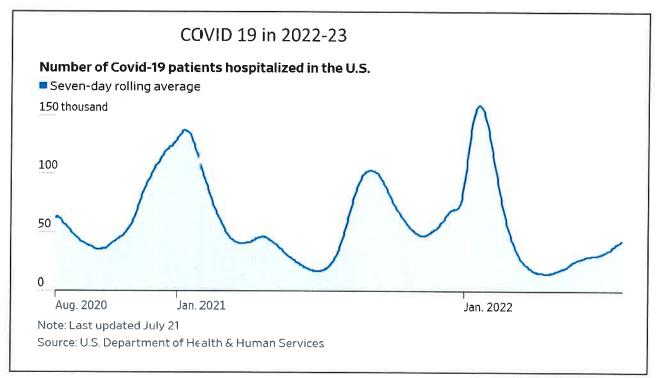












## **Rep. Bishop Makes Special Announcement**



Congressman Sanford Bishop made a stop at Phoebe on May 3<sup>rd</sup> to make a special announcement. Rep. Bishop secured **\$1 million** in federal funding that will allow Phoebe to purchase, outfit and operate **two additional mobile wellness clinics**.

The mobile units will help improve access to healthcare and health education in rural areas and underserved communities throughout SWGA.

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